



K.K. CHARTERED PROFESSIONAL ACCOUNTANT

1. Login to your online bank account.
2. Go to your Business Account.
3. Go to your Chequing /current acct
4. On Top find the Tab **Additional Services**



- ▶ **Order cheques**
Whether you need to order new cheques, reorder cheques or simply check the status
- ▶ **Pay your business taxes**
Paying your taxes online is more convenient than ever. Think of the time you'll save.
- ▶ **Interac e-Transfer**
It's a convenient, fast and secure way to send and receive money.

5. Then click on → pay your business taxes
6. If require Fill out all the requested information
 - Legal Business Name:
 - Contact Name:
 - Telephone Number:
 - Select the account
7. Click “Add Payment Type” and select **“Federal Payroll Deductions - Regular/Quarterly -- EMPTX -- (PD7A)” > “Next”**

Please select a payment type category

Government tax payment and filing service:

All tax types

Federal tax

Provincial tax

Please Select ..

Select a payment type and click Next

Payment type
Federal - Tax on Insurance Premiums -- FDTIP
Federal -Payroll Source Deductions - Balance Due -- EMPBD -- (PD4R)
Federal Payroll Deductions - Arrears -- EMPTX -- (PD7D)
Federal Payroll Deductions - Payment on filing -- EMPOF -- (PD7R)
Federal Payroll Deductions - Regular/Quarterly -- EMPTX -- (PD7A)

8. Under Tax Account Number box, please enter your nine-digit business number and then add RP0001, for example for your business, “000000000RP0001” > Click “next or Add this Payment Type”

Registered payments and accounts

Pay Add payment type Edit Remove

Select	Payment type ^
<input type="radio"/>	Federal - GST/HST Balance Due -- GST-B
<input checked="" type="radio"/>	Federal Payroll Deductions - Regular/Quarterly -- EMPTX -- (PD7A)

- 9. Select "Pay" then the account number you need to pay and click "make a Payment"
- 10. Now you can make your payment
- 11. Make payment as per report provide by KK CPA

Accounts

Pay from *
select account

Payment

Date payment made to employees *
[] [] ⓘ

Gross period payroll
[] \$0 (dollars only)

Amount paid (total tax, CPP, EI remittance) *
[] \$0.00

Payment date *
[] 2022 Mar 22 ⓘ

Cancel Back Next